

Courses for Environmental Professionals BOOKING FORM

PLEASE COMPLETE IN BLOCK CAPITALS

Course Title.....
Course Dates..... Course Reference.....

PERSONAL DETAILS

Title (Mr / Mrs / Miss / Ms / Other).....
First name..... Last name.....
Job title.....
Organisation.....
Correspondence address.....

Postcode..... Daytime telephone no.....
Fax no..... E-mail.....

Who has authorised you to attend this course?

Name..... Position.....
E-mail.....

CMA MEMBER*? YES Membership No.....

*CMA Members are eligible for the reduced rate course fee.

SINGLE ROOM OCCUPANCY is guaranteed for an additional £10 **per night**. Would you like to reserve a single room? YES NO

DIETARY REQUIREMENTS please cross the items that you **do not** eat:

Meat Chicken Fish Dairy produce

Please give details of any relevant **medical conditions**:.....

We aim to avoid any form of discrimination in the services we provide. If you have any specific requirements please tick the box. We will then contact you to discuss your needs.

Would you be happy to be included on an e-mail 'update' list? YES NO

Type of employer: (Please tick below)

- | | | |
|---|--|---|
| <input type="checkbox"/> Central Government | <input type="checkbox"/> Local Government | <input type="checkbox"/> National Park |
| <input type="checkbox"/> Voluntary Organisation | <input type="checkbox"/> Private Employer | <input type="checkbox"/> Countryside Management Project |
| <input type="checkbox"/> Education Provider | <input type="checkbox"/> Government Agency | <input type="checkbox"/> Self Funding |

HOW TO BOOK

Return this form with either:

- an official order against which we can invoice, or
- a non-returnable booking deposit of £60.00 per person

Payment can be made by:

- Debit / credit card
- Cheques (made payable to the **PEAK DISTRICT NATIONAL PARK AUTHORITY**)

Overseas applicants should pay by credit card (or contact us if further help is required).

Joining instructions for courses will be sent directly to participants approximately two weeks before the start of the course. These will include details of any preparatory work required, projects and discussions during the course, and lists of items and materials to bring with you.

CANCELLATIONS

If you have to cancel your place, please write to us at least six weeks before the course starts, and we will refund all money other than the £60 deposit.

Cancellations made *fewer than six weeks* before the start of the course that we cannot fill from the reserve list are not refundable, and the full course fee will be payable.

I have read the above and accept the conditions of my booking with you.

Signature Date

Please send completed booking form, together with official order / deposit to:

Sue Field, Losehill Hall, Peak District National Park Centre for Environmental Learning,
Castleton, Hope Valley, S33 8WB.

Telephone: **01433 620373** Fax: **01433 620346**

E-mail: **training.losehill@peakdistrict.gov.uk**

Please tick the following boxes if you **do not** wish to receive further correspondence or special offers relating to other services from:

Losehill Hall

Losehill Associates

Please keep a photocopy of this booking form for your reference.